

Summary of Health and Safety Policy

Jimmy's general H&S policy is:

To provide adequate control of the health and safety risks arising from our work activities

To consult with our employees, volunteers and guests on matters affecting our health and safety

To provide and maintain a safe plant equipment

To ensure safe handling and use of substances

To provide information, instruction and supervision for employees and volunteers

To ensure all employees and volunteers are competent to do their tasks and to give them adequate training

To prevent accidents and cases of work related ill health

To maintain safe and healthy working conditions

To review and revise this policy as necessary at regular intervals

Responsibilities

Overall and final responsibility for health and safety is that of Board of Trustees of Jimmy's Night Shelter.

Day to day responsibility for ensuring this policy is put into practice is delegated to The Managers of Jimmy's Night Shelter, with the assistance of a designated health and safety officer. Project workers are responsible for the health and safety of their individual shifts and appointments.

Members of the project team are all experienced first aiders.

Consultation

All employees are represented at the weekly staff team meeting.

Volunteers are represented at the weekly team meeting via the Co-ordinator of Volunteers.

Guests are able to make representations at the weekly staff team meeting through staff members or through the suggestion box scheme.